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Diversity Scholarship Frequently Asked Questions

Q: How do I apply for the Arent Fox 1L Diversity Scholarship?

A: Arent Fox will begin accepting applications on December 1, 2013. You should apply through our Careers website, under the Current Opportunities tab: http:// www.arentfox.com/careers/law-students

Q: When is the application deadline?

A: Wednesday, January 22, 2014, at 11:59 pm (local time).

What materials must I submit?

- Completed electronic Diversity Scholarship Application (you can only apply to one office)
- > Personal Statement (answer both questions in one page, single or doublespaced): Why are you interested in working at Arent Fox? How do you distinguish yourself from other applicants?
- Resume
- > Undergraduate transcript (unofficial is accepted)

Q: How long will it take before I know if I have been selected?

A: We will accept applications from December 1, 2013 through January 22, 2014. We encourage applicants to apply as soon as they can.

If we select you for an interview, we will contact you in February. We will pay for your travel expenses and hotel accommodations for you to travel to our office for interviews.

- > Law School transcript (forward to appropriate office as soon as available)
- Legal Writing Sample (Must be exclusively your own work. There is no page limit. But, in our judgment, the best legal writing is concise.)
- Contact information of three (3) professional or academic references. (Letters of recommendation are optional.)

Incomplete applications will not be considered.

CONTACT

Please direct inquiries to the appropriate employment contact listed below.

Washington

Ms. Libby Tracy Attorney Recruitment & Development Manager 1717 K Street, NW Washington, DC 20036 202.715.8503 lawrecruit@arentfox.com

New York

Ms. Rachel Snitkoff Senior Attorney Recruitment Coordinator 1675 Broadway New York, NY 10019 212.484.3983 nyattorneyrecruit@arentfox.com

Los Angeles

Ms. Kimberly Harrell HR/Attorney Recruitment Manager 555 West Fifth Street 48th Floor Los Angeles, CA 90013 213.443.7530 laattorneyrecruit@arentfox.com

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Q: What are the Scholarship Program's goals?

A: The Scholarship Program is part of our effort to increase diversity at the Firm and in the legal profession. Since 2006, we have annually awarded a \$15,000 scholarship to first-year law students in our Washington, DC and New York office. In 2008, we started the Scholarship Program in the Los Angeles office. The award includes a position in the Firm's Summer Program.

Since its conception, Arent Fox has awarded 22 scholarships and has recognized 31 finalists throughout the country. We selected those individuals from among thousands of compelling applications.

Q: Who is eligible to apply for the Arent Fox 1L Diversity Scholarship?

A: Candidates must be in good standing at an ABAaccredited law school in the U.S. and have successfully completed their first year of a J.D. program by the time he/ she enters the 2014 Summer Program. We encourage students who are members of a diverse population that historically has been underrepresented in the legal profession to apply.

Q: What is the actual scholarship award?

A: The Arent Fox Diversity Scholarship includes a \$15,000 award and a salaried summer associate

What are the selection criteria for the Arent Fox 1L Diversity Scholarship?

- First-year law student, in good standing, at an ABA-accredited law school in the U.S.
- > Scheduled to graduate in 2016
- > Excellent college and law school academic performance
- > Excellent oral and written communication skills
- > Demonstrated leadership qualities, work experience, and community involvement

> Authorized to work in the U.S.

- > Member of a diverse population that historically has been underrepresented in the legal profession
- > Must join the 2014 Arent Fox Summer Program after their first year of law school
- Have a strong interest in joining the Firm as an associate after law school graduation

position of \$3,000 per week. The \$15,000 will be awarded at a ceremony in July 2014.

Q: Which Arent Fox offices participate in the scholarship?

A: Los Angeles, CA; New York, NY; Washington, DC

May I apply to multiple offices?

A: No, you may only apply to one office.

Q: I am an evening law student. Am I eligible to apply for the scholarship?

A: Yes, if you are considered a first-year law student and have two summers before graduation.

Q: I am interested in the Arent Fox 1L Diversity Scholarship, but I am not a member of a minority group.

May I still apply for the scholarship?

A: Yes, Arent Fox defines diversity broadly to include all groups that have been historically underrepresented in the legal profession.

Q: Are split summers allowed?

A: We do not allow split summers for our 1L scholarship recipients.

Q: Does the writing sample have to be a legal writing sample? How long should the writing sample be?

A: Yes, you should submit a legal writing sample. The sample may be from your legal writing course in law school. The sample must be exclusively your own work. There is no page limit. But, in our judgment, the best legal writing is concise. Q: I do not currently have an undergraduate or law school transcript. May I submit an unofficial copy with my application?

A: Yes. You may submit an unofficial undergraduate transcript. Unofficial transcripts sent by email should be sent in .PDF format, when possible. Sealed official transcripts may be mailed to us at the addresses listed on page 1.

Law school transcripts, official or unofficial, must be submitted as soon as they are available.

Q: What if I have problems opening up the links or attachments?

A: Please be sure to turn off your pop up blockers (under Tools).

