

# Erica Rice

SENIOR DIRECTOR OF ADMINISTRATION

Erica oversees areas of business management including Operations, Legal Recruiting, Technology Services, and Human Resources, as well as day-to-day office administration.



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## Education

University of Maryland BA

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## Offices

New York

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Erica joined Arent Fox in 2016 in the Attorney Recruiting and Professional Development Department.

In January 2022, Erica became the Senior Director of Administration, where she works with the senior leadership team in developing and executing strategic business plans in support of the firm's objectives. She also works closely with attorneys and other senior administrators to oversee operations and establish best practices.